

Kingswood UMC Afternoon Activities Policy & Procedure

1. Kingswood School Staff may not be the responsible party for taking students to the Kingswood Church's Afternoon Activities.
2. Parents may come to the school and escort their child(ren) to the activity or arrange with other parents to take turns taking a group of children to the afternoon activity. Permission slips and photo ID will be required.
3. If parents wish they may choose to have a designated person from Kingswood UMC bring their child to Kingswood Church's afternoon activities.
4. If parents choose to have a designated person from the church bring their child, they must complete the permission slip provided by the Community Life Director. This permission slip will list the names of approved persons from KUMC who will be allowed to take the children to their afternoon activity.
5. The permission slip must be given to the Community Life Director prior to the first class.
6. A copy of the Permission slip will be given to all involved parties by the Director of the Kingswood Community Life Program.
7. Parents should make arrangements to pick up their child(ren) from afternoon activities and notify the Community Life Director or activity instructor in writing who will be responsible for the pick-up if other than parent.
8. There will be a charge of \$5 per every 5 minutes that you are late for pick-up.
9. Children must be potty trained to participate in the after school activities.
10. Children must be willing to walk to their after school activity. If they refuse to go we will contact the parent for pick-up.

Kingswood UMC Afternoon Activities Permission Slip

Date: _____

I, _____ give permission for my child(ren) _____

to be brought to Kingswood UMC's Afternoon Activity (name of activity: _____

_____) for the following session dates _____

I understand and agree that my child will be brought to the above activities by any two of the following people who have been approved by KUMC:

Kent Burel – Associate Pastor
Allen Baston – Administrative Assistant
Natalie Leach – Instructor, Yoga For Kids
Elizabeth Ramey – Instructor, Kids Fit Fest
Dawne Cueller – Instructor, Creative Arts
Ellen Lundy – Instructor's Assistant

Nancy Woodward – Kingswood Volunteer
Martha Bowen – Kingswood Volunteer
Louise McCahan – Kingswood Volunteer
Teresa Scheele – Instructor, Weight Training
Shirley Frantz – Kingswood Volunteer
Dondra Davis – Youth Director

Parent Signature

Parent Printed Name

Date